



Design Prospectus

General Information

Lead Agency

Project Name & Termini or Program

Contact Person

Telephone Number

Description of Proposed Improvements

- Attach a legible vicinity map showing the project location.
- Attach a sketch of the proposed improvements.
- Attach a copy of the page that the project appears upon from the current agency-approved Transportation Improvement Program and/or Transportation Plan, and/or Transit Plan. This project must be included in the approved Transportation Improvement Program and/or approved Transportation Plan, and/or approved Transit Plan.
- Describe the type of work planned for this project in the space below. How will it improve the existing conditions. If necessary, attach additional sheets.
- Identify and estimate costs of unusual mitigation items.
- For agencies in Clean Air Act non-attainment areas, attach proof of compliance through your regional air quality model.

**Design Prospectus****Project Cost Estimate**

When completing the Project Cost Estimate, round all figures to the nearest dollar

| | | | | |
|--|------------------------------|----------------------|----------------------------|-------------------------|
| Predesign Phase (Complete only if Predesign Phase was approved by the TIB) | Planning | Environmental Study | Design Study | Total Predesign Cost |
| | | | | |
| Design Phase | Special Studies ¹ | Contract Preparation | Right of Way/Land Purchase | Total Design Cost |
| | | | | |
| Construction/ Implementation Phase | Contract Amount ⁴ | Other ² | Contract Administration | Total Construction Cost |
| | | | | |
| Total Project Cost | | | | |

1. Value Engineering, Environmental, or Other Special Studies.
2. Work performed by the local agency's own forces, and/or negotiated contracts with Utilities & Railroads (Describe).
3. Use Local Matching Ratio used in the grant application. If the Total Project Cost has increased, use the Local Match Funds determined from page 3 for the entry on this line.
4. The amount of the construction contract or vendor agreement will cost. Includes operation, implementation, capital construction, etc. Provide a cost estimate breakdown of contract items of work, operations, and implementation.

A. TOTAL ENGINEERING (Contract Preparation + Contract Administration)..... _____

B. MAXIMUM ELIGIBLE ENGINEERING (25% x Contract Amount)..... _____

C. NON-ELIGIBLE ENGINEERING COSTS (A - B) (If less than 0, enter 0) _____

D. TOTAL ELIGIBLE PROJECT COSTS (Total project cost - C) _____

E. LOCAL MATCHING FUNDS [(Local Matching Ratio³ x D) + C] _____
or line K from page 3 if project costs have increased

F. PSTA FUNDS (Total Project Cost - E) _____

G. PSTA FUNDS LISTED WHEN PROJECT WAS SELECTED FOR FUNDING _____

H. BALANCE (G-F) (Surplus is +, Deficit is -) _____



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Design Phase Increase Worksheet

COMPLETE THIS FORM ONLY IF THE TOTAL PROJECT COST HAS INCREASED

When completing the Increase worksheet, round all figures to the nearest dollar

- A. Application Total Project Cost _____
- B. Application Total PTSA Funds..... _____
- C. Application PTSA Matching Ratio (B/A)..... _____
- D. Design Phase Total Project Cost..... _____
- E. Design Phase Total Eligible Project Cost..... _____
- F. Eligible Project Cost Increase (E-A) _____
- G. Eligible Project Percent Increase (F/A x 100) _____
- H. Increase Factor (1.0 - G/100) Minimum = 0.5 _____
- I. **Total Allowable PTSA Increase (CxFxH)** _____
- J. Total PTSA Funds (B+I)..... _____
- K. Total Local Funds (D-J)..... _____
- L. Local Matching Ratio (K/D) _____
- M. PTSA Matching Ratio (J/D) _____

Request is submitted for an increase of \$ _____ in PTSA Funds
(Attach an explanation for the increase)

If the increase in PTSA funds is more than \$300,000 or 10% above the PTSA funds requested in the application, a TIB committee must review the increase prior to Design Phase approval.



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Project Funding Analysis

- Round all figures to the nearest dollar
- Use actual Predesign Phase funds when calculating Estimated Total Project Cost
- Shaded Areas are for TIB Use Only

Predesign Phase Cost

| | Planning PTSA Funds | Environmental Study PTSA Funds | Design Study PTSA Funds | Total Predesign PTSA Funds | Predesign Local Funds | Total Predesign Cost (PTSA & Local) |
|------------------------|---------------------|--------------------------------|-------------------------|----------------------------|-----------------------|-------------------------------------|
| APPROVED | | | | | | |
| ACTUAL REQUIRED | | | | | | |

Estimated Design Phase Cost

| | Special Studies PTSA Funds | Contract Preparation PTSA Funds | Right of Way/Land Purchase PTSA Funds | Total Design PTSA Funds | Design Local Funds | Total Design Cost (PTSA & Local) |
|------------------|----------------------------|---------------------------------|---------------------------------------|-------------------------|--------------------|----------------------------------|
| ESTIMATED | | | | | | |
| | | | | | | |

Estimated Construction/Implementation Phase Cost

| | Construction Contract PTSA Funds | Construction Other PTSA Funds | Contract Administration PTSA Funds | Total Construction PTSA Funds | Construction Local Funds | Total Construction Cost |
|------------------|----------------------------------|-------------------------------|------------------------------------|-------------------------------|--------------------------|-------------------------|
| ESTIMATED | | | | | | |
| | | | | | | |

Estimated Total Project Cost

| | Total Predesign PTSA Funds | Total Design PTSA funds | Total Construction PTSA Funds | Total Project PTSA Funds | Total Local Funds | Total Project Cost (PTSA & Local) |
|------------------|----------------------------|-------------------------|-------------------------------|--------------------------|-------------------|-----------------------------------|
| ESTIMATED | | | | | | |



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| Funding Sources | | |
|--|-------------------|-----------------|
| Local match is considered to be eligible in-kind contributions and all funds other than PTSA funds. The local matching ratio may not be less than that shown in the grant application. List all funding sources, private or public entity and the amount of funds pledged. | | |
| Source | Private or Public | Amount of Funds |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| TOTAL LOCAL MATCHING FUNDS | | \$ |
| List all agencies and/or private groups involved in the project. Describe their involvement. | | |
| | | |



Demand for PTSD Funds

Time Period

Predesign

Design

**Right of Way/
Land Purchase**

Construction/ Implementation

Total PTSA Funds

Jan - June _____

July - Dec _____

Jan - June

July - Dec _____

Jan - June _____

July - Dec _____

Jan - June _____

July - Dec _____

Jan - June _____

July - Dec _____

Jan - June _____

July - Dec _____

Jan - June _____

July - Dec _____

Jan - June _____

July - Dec _____

Jan - June _____

TOTAL



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Proposed Project Schedule

Provide the date the following the following tasks will be accomplished

Design Phase

| | | |
|---|-------|------------|
| TIB Design Phase Approval..... | _____ | Month/Year |
| Local and/or Private Funding Certification | _____ | Month/Year |
| Meeting with Utilities..... | _____ | Month/Year |
| Utility, Railroad and Interagency Agreements | _____ | Month/Year |
| Type of Environmental Involvement Required..... (EIS, CE, EA, Declaration of Non Significance, Air Conformity) | _____ | Type |
| Value Engineering Study (if required) | _____ | Month/Year |
| Draft Environmental Document Circulated..... | _____ | Month/Year |
| Public Involvement Process..... | _____ | Month/Year |
| Final Environmental Document Circulated..... | _____ | Month/Year |
| Right of Way Plans Completed | _____ | Month/Year |
| Number of Parcels Involving Major Impact | _____ | Number |
| Number of Parcels Involving Major Impact | _____ | Number |
| Parcel Negotiation Completed | _____ | Month/Year |
| Condemnation Ordinance (if needed)..... | _____ | Month/Year |
| Right of Way Acquisition Completed..... | _____ | Month/Year |

Construction Phase

| | | |
|---------------------------------------|-------|------------|
| TIB Construction Phase Approval | _____ | Month/Year |
| Contract Advertisement | _____ | Month/Year |
| Contract Award..... | _____ | Month/Year |
| Contract Completed | _____ | Month/Year |



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Agency Certification

Certification is hereby given that Local and/or Private Matching Funds and Other Funds associated with the Design Phase of the project are available to coordinate with the proposed project development.

☐ YES

☐ NO

Certification is hereby given that Local and/or Private Matching Funds and Other Funds associated with the Total Project are available to coordinate with the proposed project development.

☐ YES

☐ NO

Attach executed agreements with Joint Agencies and/or Private Sources for Projects that contain funding from sources other than the Lead Agency.

If Local Matching Funds cannot be certified at this time, the Lead Agency has one year after approval of this prospectus, to provide certification of the pledged Local and/or Private Funding.

If the project is within a non-attainment area, the Lead Agency certifies compliance with all requirements of the State and Federal Clean Air Acts.

All right of way and real property required for this project shall be acquired in accordance with WAC chapter 468-100

The Agency certifies that the project is consistent with Growth Management Act, High Capacity Transportation Act, Commute Trip Reduction Law, Transportation Demand Management Programs, Americans with Disabilities Act and Washington State Accessibility requirements, where applicable.

This Project has been reviewed by the Legislative Body of the Administering Agency or its designee, and is consistent with the Agency Comprehensive Plan for Community Development

Lead Agency

Signature of Mayor/Director

Date Signed